
MEMORANDUM



TO: Mayor Walker and Councilors
FROM: M McPherson, City Administrator
SUBJECT: **Bi-Weekly Administrator's Report**
DATE: November 8, 2021

I have the following observations and information to share from the last two weeks:

Airport

Work continues on the taxiway project. The final step is to install the lights, which is ongoing. The airport is open, but three of the taxiway connectors are closed as they are working on the lights. Staff has been attending weekly update meetings on Wednesdays at 1 pm.

Development Projects

We continue to work on various requests for information from developers, both residential and commercial.

Code Enforcement

The clean up at Mr. Clayson's was completed. I anticipate that he will file a complaint against city staff as he stopped by the office on November 5 looking for a formal complaint form.

League of MN Cities

I attended a Legislative Platform webinar on October 28, 2021. The League has a legislative policy document of over 250 pages with a significant variety of policy issues covered. Upcoming issues for 2022 include bonding, public safety disability, LGA funding, additional Federal funding from the infrastructure bill, a possible impact to local zoning/permitting control in order to address affordable housing, and a supplemental State budget. Redistricting will also be an issue of significant focus in the upcoming session.

There are a number of work groups or legislative commissions at work in this off-season: housing affordability, data practices/data privacy, 911 dispatcher pension benefits, redistricting and front-line worker pay. Staff will continue to monitor the League's weekly updates during the session and report on any issues impacting the city.

Staff hosted a LMC meeting on November 3. Other cities in attendance included Milaca and Cambridge. It was a good opportunity to share updates and learn what services are available from LMC.

Liquor Store Operations

Liquor store operations are going well. Discounted wine sales are progressing nicely and plans are moving forward with a Black Friday/Shop Local Saturday sale. A limited product inventory check was conducted on November 3 and all six of the products tested matched what was in the system.

Upcoming Meeting/Event Reminders

- November 23 – Regular Meeting; final review of budgets (including Airport & Liquor) prior to Truth in Taxation, review of fees & other revenue, Fire Relief policy adoption